

# Redemption / Withdrawal Trade Request Form

## Redemption Information:

Registered Account Name: \_\_\_\_\_

SEI Account Number: \_\_\_\_\_ Account Tax ID Number: \_\_\_\_\_

Fund Number: \_\_\_\_\_ Fund Name: \_\_\_\_\_

Redemption Dollar Amount: \_\_\_\_\_ or Share Amount: \_\_\_\_\_ ☐ CHECK HERE FOR ALL SHARES

Trade Date: \_\_\_\_\_

## Authorized Trader\*:

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

## Wire Instructions:

☐ CHECK HERE to use wiring instructions on file – OR – Complete below for a new one-time instruction (Authorized Signature Required Below)

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

ABA #: \_\_\_\_\_ Account #: \_\_\_\_\_

FFC: \_\_\_\_\_

Bank Contact: \_\_\_\_\_

Bank Phone#: \_\_\_\_\_

**\*\*For shareholder protection, a request to change the wire instructions for all future redemption proceeds must also be sent on company letterhead from an authorized signer on record.**

## Authorized Signatory\*\* (for changes to wire instructions)

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

## Contact Information:

Please submit the completed purchase request to the **SEI Institutional Transfer Agency:**

**Fax:** 610-271-2007 **Email:** [MutualFaxTradesITA@seic.com](mailto:MutualFaxTradesITA@seic.com) **Phone Number for Inquiries:** 1-800-858-7233

## Important Information:

Upon filling out this request, please fax or e-mail the completed/executed form to the listed contact information above.

- All transactions must be communicated to the SEI Institutional Transfer Agency by an authorized trader. The SEI Institutional Transfer Agency can accept a trade instruction up to **30 calendar** days in advance of the trade date. Any trade received more than 30 calendar days in advance will be returned. A representative from the SEI Institutional Transfer Agency will confirm receipt of your trade.
- Trades settle on a Trade Date + 1 Business Day (**T+1**) schedule. A redemption order received prior to the close of regular trading on the New York Stock Exchange (normally 4:00pm Eastern Time), will be effected at that day's NAV. A redemption order received after the close of regular trading on the NYSE becomes effective on the next business day.

\*The Authorized Trader above certifies that he/she is authorized by the Plan to submit trade orders on its behalf in connection with the Account identified above.